FACILITATOR'S ATTACHMENT 1 Materials needed for the morning sessions - Student's Perspective module

Handouts:

- Financial Aid the Student Guide one per participant (section 1)
- FAFSA forms, one per participant (section1)
- Financial Aid, The Student Guide(Section 1)
- Participant questions (section 1)

Materials and Equipment

- Computer
- Projection equipment
- Projection screen
- Scissors (to cut question slips for Q & A activity)
- 7 Flip charts
- Two markers for each flip chart
- $8\frac{1}{2} \times 11$ paper for Jeopardy game team symbols

Files:

- Renew-reapply.ppt (section 3)
- Student loan data.ppt (section 3)
- Quizgame.exe (section 3)
- Quizgame answer sheet located at the back of this Facilitator Guide (section 3)
- Process overivew.ppt (section 3)

SFA University	SFA Traditions: Celebrating Our Mission
Student Financial Assistance	

FACILITATOR'S ATTACHMENT 3 SFA Jeopardy Questions and Answers

Financial Aid

10 - What is the maximum aggregate amount a student can owe on student loans?

\$135,000

Explain – this is the current federally mandated limit on total student laon indebtedness.

20 - What is the amount of a grant award based upon?

Student financial need and cost of attendance

Explain – The cost of attendance is determined by the school.

30 - What does it mean if a loan is subsidized

The government pays the interest while the student is in school

40 – What federal program provides jobs to undergraduate and graduate students?

The Federal Work Study Program

Explain – Work study wages are at least the federal minimum wage, but may be higher. The amount earned through Work Study cannot exceed the student's total Work Study Award.

50 - What loans are made to parents to pay the educational expenses of their dependent children?

Plus Loans

Explain – The two Plus loans are Direct (from the Federal Government) and FFEL (from a lending institution)

Application Process

10 - What does FAFSA stand for?

Free Application For Federal Student Aid

20 - What does SAR stand for?

Student Aid Report

30 - Who creates the aid package offered to the student?

The learning institution

The school creates the financial aid package from a variety of sources including Federal sources and the school's own scholarships and loans.

40 - Where can students discover their Estimated Family Contribution?

On their SAR or from the student aid offer letter

50 - Name three of the four ways to submit a FAFSA.

What is by Mail, FAFSA on the Web, FAFSA Express, and Electronically by the school?

Re-Applications

10 – Usually, how often students must reapply for student assistance?

Every year

20 - What type of promissory note can be revised each year?

A master, or multi-vear, promissory note

Explain – This type of note can be revised each year with new debt information.

30 - Name the document used to reapply for aid - it contains the information the student submitted the previous year

A renewal application (or Renewal FAFSA)

Explain – Schools must agree to conditions and guidelines set by the Federal Government and have staff attend SFA training to participate.

40 – What may a student who receives aid have to do when changing schools?

Reapply for aid at the new school

Explain – Student aid usually does not go with the student, the new school must be contacted to find out what needs to be done to continue receiving aid

50 - About how much time does it take to receive a SAR when a renewal FAFSA is sent electronically to SFA by the school?

About 7 days

Repayment

10 - What are three of the ways students may discover their loan indebtedness for student loans?

At their exit interview, on their promissory note, or from the lending institution

20 – What is the longest term a student aid loan can have?

30 years

30 – Who sets the maximum interest rate for a consolidation loan?

Congress

Explain – This current rate was set by Congress effective February 1, 1999. Loans consolidated before that date may vary.

40 – What is the time between graduation, leaving school, or dropping below 1/2 time enrollment and the beginning of repayment called?

The Grace Period

Explain $-\frac{1}{2}$ time enrollment is based on the method the institution uses to measure progress, trimester, semester, quarters, or clock hours. The grace period can vary between loan types.

50 - What organization is ultimately responsible to collect loans that are in default?

Dept of Education or Debt Management Services

FACILITATOR'S ATTACHMENT 4 Loading Instructions for SFA Jeopardy

Follow these steps to load the files for SFA Jeopardy to the computer you will be using for the Front to Back training sessions:

The steps for adding the Jeopardy software onto your computer are to create a new folder in your C:\drive and load a zipped file into the new directory. A "quizgame folder must be created because of the way the program is written.

- 1. Open Windows Explorer
- 2. Click once on the C:\ drive in the left hand window pane
- 3. Select File, New Folder from the menu bar
- 4. A new folder will be created on the C:\drive and will be displayed in the left hand window pane, change the folder's name to **quizgame.** (quizgame is all one word and lowercase.)
- 5. Load the floppy disk in the A: drive
- 6. Click on the A:\drive in the Windows Explorer left hand pane and, in the right hand window pane, double click the file **SFAJeopardy**.
- 7. This dialog box will appear:



8. Click Unzip and the files will be unzipped to the **C:\quizgame** file on your computer. When the files are Unzipped, you will get this message:



The files which will be unzipped are:

Quizgame.exe

Dib.ucd

Buttons.txt

round1.txt

Quizgame.bmp

9. Click "OK"

- 10. Click "Close" to close the WinZip Self-extractor
- 11. In Windows Explorer, open your **C:\quizgame** folder and in the left hand pane, double click the **Quizgame.exe** to launch the Jeopardy program
- 12. The game screen will appear
- 13. If the game fills the entire screen go to step 27
- 14. If the game screen does not fill up the entire screen, you will need to temporarily change the Windows Desktop size setting go to step 15
- 15. Minimize any windows you have open to get to the Windows Desktop
- 16. Right click on an empty area of the desktop
- 17. Select "Properties" in the dialog box
- 18. Click on the Settings tab in the Display Properties window
- 19. Find the slide bar in the Desktop area section of the window
- 20. Make note of the starting size of the Desktop area
- 21. Click and hold the left mouse button on the slide bar and slide the bar to the right until the 640 x 480 setting is displayed.
- 22. Click OK
- 23. A warning box will appear telling you about the change you have selected. Click OK
- 24. A message box will ask if you want to keep the setting, Click Yes
- 25. The Jeopardy game will now fill the screen.
- 26. After the game is completed, follow steps 14 through 22, selecting your original desktop area in step 19, to restore the original settings
- 27. Send the image to the projector and begin the game
- 28. Nothing is written to this file during the game so it will be fresh each time it is run